

## **Coaches Registration Requirements for 2011-2012 Season - Applies to ALL Coaches**

As discussed at the CAHA Annual Meeting on June 28, 2011, every Colorado coach must be registered with USA Hockey and CAHA, as well as completed the required Concussion training.

### **Required Documentation Prior to Putting a Coach on any Team Roster:**

1. Proof of USA Hockey Registration for 2011-2012 Season
2. Proof of CAHA Online Registration for 2011-2012 Season
3. Concussion Training Certificate

**REGISTRARS** – When you submit team rosters to the appropriate Affiliate Registrar (Susan Cardasis or Rob Elwood), you **must** include the following statement with each submission:

*“I certify that our association has on file (electronic and/or hard copy) a copy of the USAH Registration, CAHA Online Registration, Athletic Concussion Training Certificate for each coach on the team roster(s) being submitted.”*

**Ineligible Coaches/Association/Independent Team Responsibilities** – Any coach (head or assistant) that is placed on a team roster (any team roster) that has not completed the USAH Registration, CAHA Online Registration and the Concussion Training (all three) is considered **ineligible** and the applicable Association/Independent Team is subject to a \$1,000. The **responsibility** of ensuring that all coaches meet the registration requirement lies solely with the appropriate Association/Independent Team.

**USA Hockey Registration** - All coaches must register with USA Hockey for 2011-2012 Season. The link for the USA Hockey Registration online registration can be found on the USA Hockey website at [www.usahockey.com](http://www.usahockey.com) USA Hockey provides the capability for coaches to obtain a copy of their USAH registration. Coaches need their USAH Number to register with CAHA.

**CAHA Online Registration** – Coaches must register with USA Hockey first as they need their 2011-2012 USAH Number to register properly with CAHA. All coaches must register with CAHA for the 2011-2012 Season. The CAHA online registration can be found on the CAHA website at <http://caha.pointstreaksites.com/view/caha> CAHA processes the required background checks based on the information provided during the online registrations. Only the coach should process the CAHA Online registration as it is their responsibility to certify the background check approval. Coaches must ensure the information is correct. The online registration program provides the capability for coaches to obtain a copy of their CAHA registration.

**Concussion Training/Certificate** - On March 29, Colorado Governor Hickenlooper signed into law ‘Jake Snakenberg Youth Sports Concussion Act’ making Colorado one of the dozen or so states to enact legislation. The **bill requires that coaches receive education about concussion**, that a student athlete is removed from the field of play if a concussion is suspected and that the student be signed off by a healthcare professional before returning to play. CAHA is implementing the training requirement with the start of the 2011-2012 season even though the Act will take effect January 1, 2012.

The Colorado Sports Concussion Special Interest Group (SIG) is a volunteer coalition of physicians, neuropsychologists, athletic trainers, nurses, Colorado High School Activities Association, coaches, attorneys, parents, and advocacy groups concerned about the safety of youth in sports in Colorado. Created in November 2009 by interested professionals and organized under the umbrella of the Brain Injury Alliance of Colorado, the purpose of the Sports Concussion SIG is to study the issue of concussion in youth sports in Colorado, to develop a network of concussion expertise and resources, and to make recommendations of best practices to BIAC, CHSAA, school districts, private clubs, coaches, parents,

athletes and the general public that may be included in future legislation. Participation in the SIG is open to the public and there is no cost.

Take the following steps to register and take the online Concussion Training:

1. Go to the website at <http://program-activecoach.orcasinc.com/login/?next=/>
2. Enter a username and password, click Register (first time users must register, others login)
3. Enter the requested data, click Register – you will be sent an activation email immediately
4. Using the link provided in the email; logon and take the Concussion Training. At the end of the training session (approximately 20 minutes) you will be given the option to obtain a course certificate.
5. Print off and/or save a copy of the Concussion Training Certificate
6. Provide a copy of the Concussion Training Certificate to your registrar